

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on November 8, 2023 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Delano	F. DeStefano	S. Testa
J. Formisano in @ 7:04 pm	C. Santore	
J. Johnston	A. Zorzi	
J. Santagata	R. Smith	
D. Romeo	R. Casella	

m/Romeo s/Delano to adopt Resolution R-29-2023 authorizing the purchase of two (2) 2024 Ford F-150 Pick-Up Trucks per State Contract from Cherry Hill Winner Ford.
m/passed

m/Delano s/Romeo to adopt Resolution R-30-2023 authorizing the Borough of Buena Municipal Utilities Authority to cease billing the Borough of Buena for two (2) properties recently acquired by the Borough of Buena to coincide with the current understanding between the Borough of Buena and the Borough of Buena Municipal Utilities Authority.
m/passed

m/Delano s/Romeo to adopt Resolution R-31-2023 authorizing a meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters of potential litigation which involve attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).
m/passed

Robert Smith of Remington & Vernick informed the board that the Borough of Buena Municipal Utilities Authority's water tank inspection is scheduled for Wednesday, November 15, 2023. This was set up with Alan Zorzi the Plant Superintendent. There will be an inspector onsite as well as the remote operated vehicle to do the inspection.

Mr. Smith also stated that an internal kick off meeting for the emergency generator project was held and they will be setting up a site visit with the electrical engineer and Plant Superintendent, Alan Zorzi, to review the existing service and also to review the existing conditions necessary to the lot size of the generator.

Auditor, Steve Testa of Romano, Hearing, Testa & Knorr stated we need to adopt two resolutions pertaining to the 2024 Sewer and Water Operations Budget.

m/Romeo s/Delano to adopt Resolution R-32-2023 ratifying the late introduction and submission of the 2024 Sewer and Water Operations Budget. m/passed

Mr. Steve Testa presented the 2024 sewer and water budget for the BBMUA to the board for introduction. This year we will be utilizing \$123,412.00 of unrestricted undesignated net position to balance the water budget and \$323,677.00 of unrestricted undesignated net position to balance the sewer budget for a total of \$447,089.00 total unrestricted undesignated net position being utilized. While we are not projecting a rate increase on the water side in the 2024 budget, we will have to revisit the possibility of a water rate increase because there are items we need to address with the water accountability act. Also, we increased line items to cover inflating chemical and other costs that are being passed on to us by vendors for this budget. If everything works out with the State review, we would like to adopt the budget at the December 13, 2023 meeting.

m/Delano s/Romeo to adopt Resolution R-33-2023 a resolution introducing the Sewer and Water Operation Budget for 2024. m/passed

m/Romeo s/Delano to approve the treasurer's report as read. m/passed

Secretary Treasurer Cheryl Santore received an email from Jason Kyle of 304 S. Willow Street in Landisville regarding interest charged on his account. Mr. Kyle does not feel his account is delinquent and does not want to pay the outstanding interest of \$2.13. Ms. Santore emailed Mr. Kyle and tried to explain the billing policy and how interest is assessed when bills are not paid by the date on the bill. The board members feel that the response was sufficient and they will not be waiving the interest assessed on the account.

A notice of the regular meetings and holidays for 2024 were provided to the board for their information and input.

Ms. Santore shared an email she received from the Borough of Buena Administrator that was sent by Glenn DiGiovanni of Van Cleef Engineering regarding water and sewer funding with principal forgiveness that may be available. Robert Smith of Remington & Vernick said he would review the information as he is currently researching funding for the BBMUA.

Secretary/Treasurer Cheryl Santore presented a copy of the 2024 Edmunds GovTech Invoice for the annual software maintenance and support. The cost for 2024 will be \$6,586.35.

m/Romeo s/Delano to approve the Edmunds GovTech annual software maintenance and support invoice in the amount of \$6,586.35. m/passed

m/Delano s/Romeo to accept the minutes of the last regular meeting held on October 25, 2023 m/passed

Plant Superintendent Alan Zorzi presented the board with a quote from Hydro Dyne Engineering for a 3-year service contract for annual onsite visits for the 2 screens and 1 compactor for approval to put into the 2024 budget. Mr. Zorzi said that he would recommend the 3-year 1 visit per year service in the amount of \$8,600.00.

m/Delano s/Johnston to approve the service contract for a 3-year 1 visit per year contract in the amount of \$8,600.00 to Hydro Dyne Engineering to cover the 2 screens and 1 compactor. m/passed

m/Romeo s/Delano to file all correspondence sent out for review without reading number 1 through number 12. m/passed

m/Johnston s/Romeo to pay all bills presented for the month of November 2023. m/passed

m/Romeo s/Delano to open the executive closed session meeting at 7:32 pm. m/passed

m/Delano s/Romeo to close the executive closed session meeting and return to regular session at 8:29 pm. m/passed

The next regular meeting will be held on November 22, 2023 at 7:00 p.m.

m/Delano s/DeStefano to adjourn the meeting 8:30 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary